



# Logging Industry

## Questionnaire

### Completing the Questionnaire form

1. This questionnaire must be completed in full including all required attachments.
2. If more space is needed to answer a question, please attach a separate sheet with details.
3. The terms Insured, whenever used in this questionnaire shall mean the insured and all subsidiary companies of the Insured for which coverage is proposed.

### Duty of disclosure

For policyholders who are not a natural person, before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell us anything that:

- reduces the risk we insure you for; or
- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

#### Individuals

If you are the policyholder and you are a natural person, a different duty of disclosure to the one set out above applies to you. Contact your intermediary or us to ensure you are notified of your duty.

#### If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

### Privacy

Zurich is bound by the Privacy Act 1988 (Cth). We collect, disclose and handle information, and in some cases personal or sensitive (eg health) information, about you ('your details') to assess applications, administer policies, contact you, enhance our products and services and manage claims ('Purposes'). If you do not provide your information, we may not be able to do those things. By providing us, our representatives or your intermediary with information, you consent to us using, disclosing to third parties and collecting from third parties your details for the Purposes.

We may disclose your details, including your sensitive information, to relevant third parties including your intermediary, affiliates of Zurich Insurance Group Ltd, other insurers and reinsurers, our banking gateway providers and credit card transactions processors, our service providers, our business partners, health practitioners, your employer, parties affected by claims, government bodies, regulators, law enforcement bodies and as required by law, within Australia and overseas.

We may obtain your details from relevant third parties, including those listed above. Before giving us information about another person, please give them a copy of this document. Laws authorising or requiring us to collect information include the Insurance Contracts Act 1984, Anti-Money Laundering and Counter-Terrorism Financing Act 2006, Corporations Act 2001, Autonomous Sanctions Act 2011, A New Tax System (Goods and Services Tax) Act 1999 and other financial services, crime prevention, trade sanctions and tax laws.

Zurich's Privacy Policy, available at [www.zurich.com.au](http://www.zurich.com.au) or by telephoning us on 132 687, provides further information and lists service providers, business partners and countries in which recipients of your details are likely to be located. It also sets out how we handle complaints and how you can access or correct your details or make a complaint.

### Reasonable precautions and fraudulent acts

You must take all reasonable precautions for the maintenance and safety of the Insured Property and prevention of loss. We will not be liable for any loss, damage, injury or liability arising from a deliberate or fraudulent act committed by you or on your behalf.

### Policy details

For full details of cover, please refer to the Product Disclosure Statement and Policy wording which sets out the terms and conditions of cover offered. This is available from your local Zurich Office or your intermediary.

**1 Business details**

- 1. Company Name \_\_\_\_\_
- 2. Head Office location \_\_\_\_\_
- 3. How long has this company been established? \_\_\_\_\_ Years    OR    New Venture?
- 4. List current contracts, locations and duration

Location	State	Duration (months)	New Plantation or Old growth	Softwood or Hardwood	Logging only (L); Timber Haulage (H) or Both (L&H)

- 5. Is equipment solely owned by you? Yes  No   
 If 'No', provide details of leasing arrangements \_\_\_\_\_

6. What is the longest forestry track (in kms) currently operated on? \_\_\_\_\_

7. What is the steepest gradient operated on (both harvesting and truck hauling)?    1 in                      or                      %

- 8. Do you operate on any plantation that requires the use of Cable Logging? Yes  No

9. Who owns the Plantation(s)? eg Government / Company / Private \_\_\_\_\_

10. How often are forestry roads inspected, re-graded and maintained? \_\_\_\_\_

11. Who is responsible for this maintenance work? \_\_\_\_\_

- 12. Are there any seasonal restrictions imposed in any of the Logging areas? Yes  No   
 If 'Yes', please provide details \_\_\_\_\_

13. Please provide details of any previous incidents of losses that have occurred > \$50,000 \_\_\_\_\_

- 14. Does your organisation abide by the relevant Occupational Health & Safety Legislation and specific Forestry Codes of Practice within the State(s) you operate? Yes  No   
 If 'Yes', please provide some basic information \_\_\_\_\_

**NOTE : A Schedule of Plant and Equipment should be attached, indicating location of plant/trucks on a contract by contract basis. A schedule of claims for the past 5 years (minimum of 3 years) should also be provided.**

**1 Business details (continued)**

15. Does your organisation have accreditation with any of the following?

**AS4801** Yes  No

**ISO 14000** Yes  No

**ISO 18000** Yes  No

**AS 4708** Yes  No

If 'Yes' to any, please provide some basic information

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16. Do you utilise a Preventative Maintenance Scheduling System? Yes  No

17. How is maintenance and servicing of plant, trucks etc determined / scheduled?

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18. Who conducts maintenance (own internal mechanics; third party contractor; Manufacturer Dealership etc)?

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19. What is the maximum value of all vehicles at any one location? \$

20. Where is that location?

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**2 Logging equipment**

1. Average Age of Harvesters                      Years                      Average Age of Skidders                      Years

2. Are Harvesters provided with fixed automatic fire suppression? Yes  No  If 'Yes':

(a) Detail which harvesters have fixed automatic fire suppression systems

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(b) Provide specific fire suppression system details (eg, supplier, maintenance, type etc)

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3. Are items of plant provided with well-maintained (eg, every 6 months) fire fighting equipment                      Yes  No

4. Is each Coupe team provided with training in:

(a) Fire Fighting?                      Yes  No

(b) Forest Fire Evacuation?                      Yes  No

5. How frequently are Fire Evacuations and Fire Training provided?                      months

6. Do harvester operators continually clean engine bays of debris?                      Yes  No

If 'Yes', please advise how frequently?

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7. What specific Safety Management Systems do you have in place at the Coupe? (eg, Toolbox Talks, Daily Pre-Start Checklists, Safety Audits, JSAs, Safe Operating Procedures etc)

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**2 Logging equipment (continued)**

8. Average age of Plant Operators Years

9. Are Plant Operators subject to random drug / alcohol tests? Yes  No

10. Are medicals conducted at recruitment? Yes  No   
 If 'Yes', how often are medicals repeated? Years

11. Has there been any incidents of vandalism or environmental protest at any locations? Yes  No   
 If 'Yes', please provide details

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12. Are there any additional specific security controls in place? (eg, fenced compound, night watchman / visiting security patrol, locks / grills on plant / equipment etc)

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**3 Road haulage**

1. Does your organisation own all road trucks and trailers? Yes  No   
 If 'No', do you hire in DRY or WET (eg, sub contract to Owner Operators)?

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2. Do you predominantly operate with:

(a) Single trailers? Yes  No

(b) Roadtrain configurations? Yes  No

3. If Roadtrains, please advise typical & maximum number of trailers towed? – Typical Maximum

4. Do you operate articulated tipping trailers? Yes  No   
 If 'Yes', how many do you operate?

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5. Travelling Distance – Please complete the following table

Destination to and from (eg town, name of mill etc)	Typical distance in kms	Average distance of forest track (UNSEALED)	Average number of trucks operating on this route	Frequency of trips (eg daily, weekly, monthly)

### 3 Road haulage (continued)

6. Are there suitable passing places on forest roads, (or are the roads wide enough) to allow trucks to pass by safely? Yes  No
7. Are Forest tracks and roads for private use only, or are they open to the public also?  Yes  No
8. Average Age of Trucks                      Years                      Average Age of Drivers                      Years
9. Do you provide a Driver Handbook to all drivers, detailing safety instructions, safe practices, policies and procedures? Yes  No
10. Do drivers complete daily pre-start checklists of their trucks and trailers? Yes  No
11. Are all drivers suitably trained and experienced in loading, load restraint technique etc? Yes  No
12. Do drivers re-check load restraints before entering the public, bitumenised road? Yes  No
13. What recruitment procedures do you adopt for new drivers? (eg, interview, questionnaire, reference checks, licence checks, incident history, drug / alcohol screen, medical etc)
- .....
- .....
- .....
14. Are Medicals conducted periodically? Yes  No
- If 'Yes', how often? Every                      Years
15. Do you:
- (a) Have a Drug / Alcohol Company Policy? Yes  No
- (b) Conduct random Drug / Alcohol Tests? Yes  No

### 4 Declaration

In accordance with my / our duty of disclosure, I / We declare that the whole of these answers in the Questionnaire are true, that I / We have withheld no information whatsoever that might tend in any way to increase Zurich's risk, or to influence its decision regarding this information; and that I / We have not proposed for insurance in excess of the actual value of the motor vehicles described, and I / We undertake to exercise care, and reasonable precautions for the safety of the said motor vehicles. I / We agree that this Questionnaire and Declaration shall be the basis of the contract between me / us and Zurich.

I / We further agree that if this Questionnaire, in any part is filled in by any other person, such person shall be deemed my / our agent(s) and not the agent of the Company.

Signature	Date
X	/ /